



DALBY RENTALS

Address: 126 Cunningham Street, Dalby Phone: 4662 4244 Fax: 4662 1105

Email: dalbyrealestate@netxp.com.au

APPLICATION FOR RESIDENTIAL TENANCY

Full Name/s of Proposed Tenants: _____
: _____

Property Applying for: _____ Rent Per WEEK: \$ _____

Length of Tenancy: 6 Months / 12 Months (Circle) Tenancy to Commence: _____

BEFORE ANY APPLICATION WILL BE CONSIDERED,
EACH APPLICANT MUST ACHIEVE A MINIMUM OF 100 CHECK POINTS

SOURCE OF POINTS	POINTS
If you have owned your own property a copy of rates notice	50
2 Previous real estate references	50
Drivers Licence	40
Photo ID	30
Passport	30
Copy of Birth Certificate	30
Copy of Motor Vehicle Registration Papers	10
Copy of Phone, Gas, Power or other Accounts	10
TOTAL POINTS	

***SHOULD YOU NOT BE ABLE TO MEET THE 100 POINTS,
PLEASE SPEAK TO THE PROPERTY MANAGER***

RENTAL PAYMENTS

It is a requirement of this office that all tenants must go on EFT Deposits.
Centrepay is required to be used if you receive a Centrelink Payment.

To ensure prompt processing of your application, we require all information and details to be completed. Our office will endeavour to complete the processing of your application within 48 hours. If you have telephone numbers or referees please include them.

DISCLAIMER / AUTHORITY

I, the said Applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information given of my own free will. I further authorise the letting agent to contact and or conduct any enquiries and or searches with regard to the information and references supplied in this application.

I, the said Applicant to solemnly and sincerely declare:-

1. I have inspected the property located at _____
2. I have of my own accord decided that I wish to rent the aforementioned property commencing on _____ for a period of _____ months.
3. I have been informed, understand and agree that the rental for the said property is to be _____ per week and that this rental is within my means to support.
4. I have been informed, understand and agree that the rental for the said property is to be paid every week/fortnight/month and is to be two weeks in advance at all times.
5. I have been informed, understand and agree that the bond for the aforesaid property will be \$ _____
6. I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained form information supplied on the Tenancy Application submitted by me.
7. I have been informed, understand and agree that should there be a requirement to commence proceedings for recovery of rent, repairs and or damage to the aforesaid property during the term of or at the expiration of the tenant agreement all cost associated with these proceedings shall be able to be recovered from me.
8. I have been informed, understand and agree that this property is covered by the Barclay MIS Landlord Protection Plan.
9. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obliged to disclose why or supply any reason for the rejection of this application.
10. I have been informed, understand and agree that if I have paid a holding deposit, that upon acceptance of my application the holding deposit of one weeks rent comes NON REFUNDABLE.
11. I have be informed, understand and agree that the said one weeks rent will be allocated to the first weeks rent that becomes due and payable or will form part of the bond.

PRIVACY ACT ACKNOWLEDGEMENT

In accordance with Section 18n (1)(b) of the privacy Act I authorise you to give information to and obtain information from all credit providers and references named in this application. I understand this can include information about my credit worthiness, credit standing, and credit history or credit capacity. I understand this information may be used to assess my application.

APPLICANT 1:-FULLNAME _____
SIGNATURE _____ DATE _____

APPLICANT 2:- FULL NAME _____
SIGNATURE _____ DATE _____

APPLICANT 1:-FULL NAME _____
 HOME PHONE _____ MOBILE NUMBER _____
 EMAIL _____
 DATE OF BIRTH ____ / ____ / ____ LICENCE NO _____ CAR REGO _____
 NO. OF CHILDREN _____ NAME _____ AGE _____
 NAME _____ AGE _____
 NAME _____ AGE _____
 NAME _____ AGE _____
 DO YOU HAVE PETS? YES/NO NUMBER _____ BREED _____
 REGISTERED WHERE _____

CURRENT ADDRESS:- _____
 PERIOD OF OCCUPANCY:- _____
 REASON FOR LEAVING:- _____
 NAME OF LESSOR/AGENT:- _____
 PHONE NO:- _____
 WAS BOND REFUNDED:- _____
 (IF NOT, WHY) _____

PREVIOUS ADDRESS:- _____
 PERIOD OF OCCUPANCY:- _____
 REASON FOR LEAVING:- _____
 NAME OF LESSOR/AGENT:- _____
 PHONE NO:- _____
 WAS BOND REFUNDED:- _____
 (IF NOT, WHY) _____

REFERENCES (OTHER THAN RELATIVES)

BUSINESS REFERENCES (1) _____ PHONE _____
 (2) _____ PHONE _____
 PERSONAL REFERENCES (1) _____ PHONE _____
 (2) _____ PHONE _____
 RELATIVE (not living with you)(1) _____ PHONE _____
 RELATIONSHIP TO YOU _____
 (2) _____ PHONE _____
 RELATIONSHIP TO YOU _____

OCCUPATION

CURRENT OCCUPATION:- _____
 EMPLOYER NAME:- _____
 ADDRESS:- _____ PHONE:- _____
 PERIOD OF EMPLOYMENT:- _____

PLEASE COMPLETE THE FOLLOWING SECTION IF EMPLOYED FOR LESS THAN 6 MONTHS

PREVIOUS EMPLOYER:- _____
 ADDRESS:- _____ PHONE:- _____
 PERIOD OF EMPLOYMENT:- _____

IF SELF EMPLOYED, PLEASE COMPLETE FOLLOWING DETAILS

NAME OF BUSINESS:- _____
 ADDRESS:- _____ PHONE:- _____
 TYPE OF INDUSTRY:- _____ LENGTH OF TIME _____

PLEASE ANSWER THE FOLLOWING

Has a landlord or agent ever evicted you? Yes/No
Has any landlord or agent refused you a property? Yes/No
Are you in debt to another landlord or agent or listed on a tenancy database? Yes/No
Is there any reason known to you that would affect your ability to pay the rent? Yes/No

PARENTS/GUARDIANS (If Applicant Under 18 Years of Age)

NAME:- _____
ADDRESS:- _____ PHONE:- _____
GUARDIANS SIGNATURE:- _____ DATE:- _____

APPLICANT 2:-FULL NAME

HOME PHONE _____ MOBILE NUMBER _____
EMAIL _____
DATE OF BIRTH ____ / ____ / ____ LICENCE NO _____ CAR REGO _____
NO. OF CHILDREN _____ NAME _____ AGE _____
NAME _____ AGE _____
NAME _____ AGE _____
NAME _____ AGE _____
DO YOU HAVE PETS? YES/NO NUMBER _____ BREED _____
REGISTERED WHERE _____

CURRENT ADDRESS:- _____
PERIOD OF OCCUPANCY:- _____
REASON FOR LEAVING:- _____
NAME OF LESSOR/AGENT:- _____
PHONE NO:- _____
WAS BOND REFUNDED:- _____
(IF NOT, WHY)

PREVIOUS ADDRESS:- _____
PERIOD OF OCCUPANCY:- _____
REASON FOR LEAVING:- _____
NAME OF LESSOR/AGENT:- _____
PHONE NO:- _____
WAS BOND REFUNDED:- _____
(IF NOT, WHY)

REFERENCES (OTHER THAN RELATIVES)

BUSINESS REFERENCES (1) _____ PHONE _____
(2) _____ PHONE _____
PERSONAL REFERENCES (1) _____ PHONE _____
(2) _____ PHONE _____
RELATIVE (not living with you)(1) _____ PHONE _____
RELATIONSHIP TO YOU _____
(2) _____ PHONE _____
RELATIONSHIP TO YOU _____

OCCUPATION

CURRENT OCCUPATION:- _____
EMPLOYER NAME:- _____
ADDRESS:- _____ PHONE:- _____
PERIOD OF EMPLOYMENT:- _____

PLEASE COMPLETE THE FOLLOWING SECTION IF EMPLOYED FOR LESS THAN 6 MONTHS

PREVIOUS EMPLOYER:- _____
ADDRESS:- _____ PHONE:- _____
PERIOD OF EMPLOYMENT:- _____

IF SELF EMPLOYED, PLEASE COMPLETE FOLLOWING DETAILS

NAME OF BUSINESS:- _____
ADDRESS:- _____ PHONE:- _____
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Is there any reason known to you that would affect your ability to pay the rent? Yes/No

PARENTS/GUARDIANS (If Applicant Under 18 Years of Age)

NAME:- _____
ADDRESS:- _____ PHONE:- _____
GUARDIANS SIGNATURE:- _____ DATE:- _____

START OF TENANCY INFORMATION

To start a Tenancy Agreement four (4) weeks rent is required for the bond, which is sent to the Residential Tenancy Authority (RTA). You will receive a receipt from them after your tenancy starts. They hold this bond for the term that you are living at the leased address. Two (2) weeks rent is also required for advance rent plus there is a \$15.00 lease preparation fee.

RENTAL PAYMENT

With regard to payment of rent, all rent is to be paid directly into our Trust Account through your Bank, Employer or Direct Deposit and marked with your address and name. It is your responsibility to keep all receipts of deposits for verification. If you are on Centrelink, payments are to be arranged through Centrepay.

ELECTRICITY, GAS & TELEPHONE CONNECTION

This is your responsibility to connect electricity, gas or telephone if required. At the end of the tenancy you are responsible for the disconnection. Contact: - Ergon Energy 13 10 46, Telephone 13 22 00, Gas – In person at the Dalby Town Council office at 107 Drayton Street, Dalby.

WATER USAGE

The Dalby Town Council have a user pay system in place. Your meter is read when you move in and their accounts come out each quarter. The amount shown for water usage is due within 14 days from the invoice date payable to our office.